



Walsden Cricket & Bowling Club

Scott Street, Walsden, Todmorden. OL14 7SX

Tel: 01706813179

RISK ASSESSMENT

Walsden Cricket & Bowling Club

2021 Season

Introduction

Walsden Cricket & Bowling Club has well established risk assessment procedures involving the identification of risk and how this will be managed.

The website <https://walsdencandbc.co.uk> provides regular updates to policies and protocols approved by the Committee. They reflect the need to address best practice in relation to health & safety generally, cricket and club initiatives.

This Risk Assessment ("RA") is published for our users (members, guests, visitors, employees and contractors) who use our facilities.

Covid-19 presents additional risks that must be carefully addressed.

RISK = Likelihood x severity (1-3 = Low, 4-7 = Medium, 8-10 = High)



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Associated Risk Rating

HAZARDS IDENTIFIED	PERSONS AT RISK	MANAGEMENT CONTROLS NECESSARY	LIKELIHOOD	SEVERITY	RATING	RESPONSIBILITY
People Management and Communication						
How will we communicate with the members/ visitors to the club about the importance of following the government guidelines?.	All	Regular updates of the latest government guidelines are available to read on the WCBC website. Risk assessment also available. Members and visitors informed not to visit the club if they are showing signs of any symptoms.	2	4	8	All players including juniors. Captains, individual players and coaches. COVID officer



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Signage and communication leaflets are given to all visitors on entry to the club to make them aware of the control measures put in place and how to act appropriately to minimise the risk of COVID-19 Additional signage to be erected around the ground to remind visitors of the guidelines that are to be followed. Regarding social distancing while spectating rule of 6 and the 2 family rule (bubble).	All	We have devised information leaflets outlining the basic guidelines to educate all visitors of the appropriate conduct while visiting WCBC . Anyone not adhering to the guidelines will be asked to leave should there be a risk to other visitors at the club	3	3	9	Covid officer/ committee coaches & captains.
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How are we complying to the NHS track and Trace regulations?	All.	A record of all visitors entering the ground is collated and kept for 21 days. Signage is visible for visitors to log onto the NHS QR code COVID-19 app.	2	4	8	All visitors, committee, COVID officer, captains & coaches.
A plan for where parents and players will sit whilst watching cricket activities	Players and Parents.	Appropriate signage, considered to ensure social distancing is taking place and not blocking the area where drinks are being collected.	2	4	8	Committee, captains and coaches.



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BUILDING						
Assess ventilation in the club house and to take appropriate measures to maximise ventilation and minimise the risk of transmission. .	All.	Building occupancy and space has been carefully assessed. A one way system is in place for the toilet facilities and when using the bar. Signage is on the floor to show visitors the 2m rule. Door and windows are open to allow adequate ventilation. . . .	2	2	4	Bar Stewardess/ staff. COVID officer.



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Assess the arrangements of seating areas to maintain social distancing and minimise the risk of transmission	All.	We are not permitting anyone to remain in the building, apart from the bar stewardess and staff. Staff will be wearing the appropriate PPE. Visitors must bring their own food and drink, consumption in the building is strictly forbidden. Club officials will be closely monitoring this.	3	3	9	Committee, COVID officer Staff.
To consider wet weather plans. What action will the club take to maintain social distancing during wet weather	All	We clearly indicate that cars should be used. Players are advised to bring umbrella's and waterproof clothing.	1	2	2	Players and Committee.



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Social and Hospitality Areas						
Strategy for the safe serving, clearing and cleaning of glass ware./ table wear.	All.	Not negotiable all drinks to be served in plastic glasses to minimise infection and the need to use the glass washer.	2	2	4	Bar Stewardess, Committee members, COVID officer.
Steps to minimise time and the number of people at the bar.	All .	One in one out system. One person and a time can be served and must leave immediately. Payment by card/ membership card for all purchases unless visitors don't have this facility then cash will be permitted	2	2	4	Bar stewardess/ staff
Suitable PPE to be made available for staff and volunteers.	All .	This is available.	1	2	2	Committee/ first aider



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Strategy for the safe serving and clearing of glassware.	All.	Only plastic disposable glasses will be used.	2	2	4	Bar stewardess/ staff.
Steps to minimise contact points at payment around the bar area.	All.	See above.	2	2	4	Bar stewardess / staff.
Social and hospitality	All.	Will remain closed until we receive further updates from the government.	No risk.			
Plan to solicit and maintain records of the member's attendance, visitors and customers- to be maintained for 21 days then destroyed.	All.	For coaching and matches a tracing system is in operation. Coaches maintain lists of all junior attendees on a register..	2	1	2	Committee and COVID officer.
Hygiene and Cleaning						



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<p>Deep cleaning Strategy to minimise COVID-19.</p>	<p>All.</p>	<p>The pavilion to be cleaned thoroughly daily when the club house has been in use. At regular intervals the wash area/ toilets to be cleaned at regular intervals when the clubhouse is operational. To complete the signing off sheet behind the toilet door once this has been completed. To evidence when the washroom has been cleaned and by whom.</p>	<p>2</p>	<p>3</p>	<p>6</p>	<p>Bar stewardess/ staff/ cleaner.</p>
<p>High frequencies touch point cleaning strategy to be introduced to minimise transition and risk to others.</p>	<p>All.</p>	<p>Audit file to be completed when tasks have been completed and by whom.</p>	<p>2</p>	<p>3</p>	<p>6</p>	<p>Bar Stewardess/ staff/ cleaner.</p>
<p>Sufficient stocks of cleaning materials/ hand sanitizer/ paper towels. Including soap, disposable towels and bin.</p>	<p>All.</p>	<p>In situ</p>	<p>1</p>	<p>2</p>	<p>2</p>	<p>Bar stewardess/ staff/ cleaner.</p>



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Provision of suitable wipes and hand sanitiser on the field for hygiene breaks.	All .	In situ.	1	3	3	Committee. Captains/ coaches.
Training/ matches for juniors and senior cricket. Cleaning guidelines and use of equipment	All players/ coaches.	To wipe down all personal kit and equipment with wipes, including al equipment such as, bowling machine, cones, etc. Only use your own equipment where possible. Sanitise should contact be made with another person's equipment. Cricket balls can be wiped down with alcoholic wipes and left to dry after each session.	1	3	3	All individuals are responsible. Captains/ coaches.
Car Park						
Parking of vehicles before/ during and after training matches.	All	Parents and /or adults to accompany children from the car to the area training is provided.	1	2	2	Parents/ Guardian.



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CATERING						
Illness caused by catering	All visitors.	Hygiene rating to be displayed for the visitors to see. Audit's required of cleaning schedules weekly/ monthly/ yearly.	1	3	3	Catering staff. Committee. Nominated individual.
Injury caused by hot liquids/ foods	All visitors.	Restrictions on non – kitchen staff having access to the kitchen area.	1	2	2	Kitchen staff/ stewardess.
GENERAL HAZARDS						
Lost Children	All	Session register taken. Correct amount of members to coach ratio.	2	4	8	.Coaches.
Trips, slips, falls.	All	Any potential hazards to be notified to a member of the committee ASAP. Any significant	2	2	4	WCBC



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		injury to be documented in the accident book located at the bar.				
Injury caused by play.	All	Correct equipment to be used for all training sessions. All coaches are first aid trained and have a list of all emergency contacts.	3	2	6	WCBC
Inappropriate behaviour.	All	Code of conduct to be shared with all members. Club Welfare Officer informed of any significant incident then discussed with the committee for a decision to be made.	1	2	2	WCBC
Allergic reactions	All	Pre advice of any allergies is requested for all playing members logged and coaches notified.	2	4	8	WCBC
FIRST AID PROVISION						



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Ensure first aid boxes and PPE supplies are always available. What steps have been taken to improve all first aiders understanding of first aid provision under COVID -19.	All All	First aider nominated person to ensure boxes are adequately stocked. All first aiders are briefed in what procedures to follow should an incident occur where first aid is required.	2	4	8	First aider nominated person. Committee COVID- officer.
OTHER HAZARDS						

Date of Risk Assessment: 8th April 2021

Review date... On-going.

Signed by: Nicola Gale

Position at club: Committee member/ COVID-19 officer.